Lesson Plan

Name of Faculty : Pratibha Bansal

Discipline : Diploma in OMCA

Semester : 5th

Subject : Business Law

Lesson Plan Duration : 15 Weeks

Work Load per Week : Theory 04

Week		**Theory**	**Practical**
	Lecture Day	**Topic(Including Assignments/Test)**	
1st	1	Introduction to the topic	
	2	Income Tax-History, concept and meaning	
	3	Basic principles of charging Income tax and rates of tax	
	4	Objectives of Income tax	
	5	Proceedure of income tax and heads of taxable income	
2nd	6	Heads of taxable income	
	7	Definition of Income-Gross and Net,Assessee, Assessment year and previous year	
	8	Definition of salary with its different forms	
	9	Allowances- concept & definition	
	10	Concept and definition of Pre requisite	
3rd	11	Deductions	
	12	Filing of taxreturn of Salary Income	
	13	Do	
	14	Factory Act- introduction,content &&objectives	
	15	Definition of Factory,worker & employer	
4th	16	Other important definitions	
	17	Health provisions under Factory act	
	18	Do	
	19	Provisions of safety under factory act	
	20	Do	
5th	21	Provisions of factory act regarding welfare facilities	
	22	Working hours provision	
	23	Provisions for Leave	
	24	Sessionel Test	
	25	Contract act-introduction & objectives	
6th	26	Importance of contract act	
	27	Meaning and definition of Contract and Agreement	
	28	Other Fundamental definitions of the act	

	29	Diffrence b/w contract and arreement	
	30	Concept of all contracts are agreement but all agreements are not contract	
7th	31	Do	
	32	Essentials of a valid contract	
	33	Essentials of a contract & kinds of agreement- outline only	
	34	Kinds of contract- valid & void	
	35	Voidable contract. Difference b/w void and voidable contract	
8th	36	Diffrence b/w void & illegal contract	
	37	Concept of offer & acceptance	
	38	Revision	
	39	Sessionel Test	
	40	Consumer protection Act-concept of consumer,consumer law,consumer protection	
9th	41	Concept of consumer protection act & its scope	
	42	Features of consumer protection act	
	43	Objectives and Importance of act	
	44	Definition of consumer , complaint & dispute	
	45	Definition of restrictive trade practice & unfair trade practice	
10th	46	Rights of consumer,remedies to consumer	
	47	Redressal agency- district forum	
	48	State Comission	
	49	National Comission	
	50	Role of consumer organization	
11th	51	Cyber law meaning.In which areas cyber law deals with	
	52	Concept of cyber crime. Categories of cyber crime	
	53	Need of cyber laws	
	54	Objectives of cybr law	
	55	Importance of cyber law	
12th	56	Right to information act- meaning & objectives	
	57	Features of RTI	
	58	Importance of RTI	
	59	Important definitions of the act	
	60	Proceedure for obtaining information	
13th	61	Do	
	62	Duties of public information officer	
	63	Responsibilites of PIO.Central public information officer	
	64	Powers of CPIO	
	65	Functions of CPIO	
14th	66	Sessionel Test	
	67	IPR- introduction and scope	
	68	Importance of IPR	
	69	Copyright-concept. Knowledge of Whose rights are protected under copyright	

	70	Registration procedure of copyright. Term of protection under copyright	
15th	71	Patents-concept,purpose of getting a patent & knowledgeof what can be patened	
	72	Registration procedure of patents	
	73	Trademark- meaning,types of trademark that can be registered	
	74	Registration procedure of trademarks	
	75	Revision	